



香港浸信會聯會利安幼兒園

THE BAPTIST CONVENTION OF HONG KONG LEE ON NURSERY

新界沙田馬鞍山沙安街23號利安邨利興樓地下1號室

Unit 1, G/F, Lee Hing House, Lee On Estate, 23 Sha On Street, Ma On Shan, Sha Tin, N.T.

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電話 Tel : 2642 2633

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暫託幼兒服務申請表格

Occasional Child Care Service Application Form

檔案編號 Ref. No. : _____

收表日期 Date of Application : _____

(由校方填寫 For school use only)

申請兒童資料 Student Information

* 請在適當口加上“√”。Please put “√” in the appropriate box(es).

申請入學年度 Application Year	20____ - 20____			
中文姓名 Name in Chinese	_____	英文姓名 Name in English	_____	
出生日期 Date of Birth	_____	性別 Sex	_____	
(年 Year / 月 Month / 日 Date)				
出生紙號碼 Birth Certificate No.	_____	出生地點 Place of Birth	_____	
住址 Address	_____			
住宅電話 Home Tel. No.	_____	國籍 Nationality	_____	信仰 Religion

家長 / 監護人資料 Parent / Guardian's Information

	姓名 Name	職業(自願填寫) Occupation(Optional)	手提電話 Mobile Phone No.	信仰 Religion	所屬教會 Affiliation
父親 Father	_____	_____	_____	_____	_____
母親 Mother	_____	_____	_____	_____	_____
監護人 Guardian	_____	_____	_____	_____	_____
監護人與學生之關係 Relationship with the student _____					

申請原因 / Reason for Application

- 家長長時間或不定時工作 Long hours or irregular works
- 照顧者患病、覆診或住院 Take care the patient
- 家長或照顧者暫時未能作出照顧，需要臨時托兒服務 Temporarily unable to take care the child
- 家長或照顧者需要出席或支援其他家庭成員或親友 Handling or supporting the family member(s) with emergencies
- 主要照顧者因休假或辭職，而需接受短暫幼兒服務 Care-giver is on leave or resign and the child needs a short time caring.
- 幼兒就讀學校放假 Child attending kindergarten has the school holiday
- 其他，請註明 / Other, please specify:



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轉介來源/Referral

- 社會福利署 / Social Welfare Department
- 其他政府機構 / Government
- 非政府機構 / Non-Governmental Organization
- 幼兒學校 / Kindergarten
- 自行申請 / apply in person
- 透過傳媒得悉 / through the media
- 經其他途徑得悉，請註明 / through other pathway, please specify :

收集個人資料政策 / Personal Data Collection Policy

1. 此表格所提供的個人資料會用作處理申請暫託之用，在未獲取錄或自動放棄學位，有關資料將被銷毀。
2. 請確保這些資料是準確的，否則有關申請將不會受理。
3. 請注意你的個人資料可能會被本園交予：本園/本機構的有關人士；根據法例本園得按法例的要求及指明的用途和目的提供該等資料予任何有關政府部門/適當的機構；或在法律容許或授權的情況下，本園將會在得到你的同意後，才使用你的個人資料作為其他目的。
4. 根據個人資料（私隱）條例規定，申請人有權要求查閱、更正及更新其個人資料。如有查詢，請電郵 admin@hkbcleeon.edu.hk 與校長聯絡。

Points to Note:

1. Personal data in this form is provided for processing application for Occasional Child Care Service Records will be permanently destroyed, if applicant give up the enrollment or is not shortlisted.
2. Please make sure that the data are accurate. If the information provided is inaccurate may result in rejection of application.
3. Please note that your personal data may be made available to: appropriate persons in the nursery school/Tung Wah; any relevant government departments/appropriate authorities when the nursery school is required to provide them under the relevant legislation for use for the purpose of that legislation; or where permitted or authorized by law. We will obtain your consent before using your personal data for any other purposes.
4. In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access, correct and update their own personal data. Please email to admin@hkbcleeon.edu.hk contact the principal for any enquiries.

家長 / 監護人簽署 Signature of Parent / Guardian : _____

填表日期 Date of filing : _____